



Emmanuel Baptist Church

1075 Shalimar Drive, Winston-Salem, NC
Rev. Dr. Herbert Miller II, Pastor & Teacher

Task Assignment Form

This form describes the task to be performed, who is responsible for completing the task, and the timeframe for task completion. This form may be used for any ministry of Emmanuel Baptist Church at their discretion.

Task Description:

Person Completing Task: _____ Expected Completion Date: _____

I fully understand what is required to complete this task and the timeframe for completion.

Signature: _____ Date: _____

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Please Check Appropriate Box: Task Was Completed ☐ Task Was Not Completed ☐

Description/Explanation:

Signature: _____ Date: _____

PLEASE ATTACH NECESSARY DOCUMENTATION!